

MINUTES

Workforce Connection

Of Central New Mexico

Youth Council

Thursday, March 8, 2007

4:00pm

Mid-Region Council of Governments

Call to Order - 4:00pm - by Mary Lee Martin

Roll Call and Determination of Quorum – Jerilynn Sans

Present

Mary Lee Martin
Marty Mondragon
Emily Salazar
Michael Stanton

Excused

Rosa Auletta
Bob Davey
Helen Lopez

Absent

Susan Brower
John Dantis
Willard Reger
Maria Rinaldi
John Sapien

(No quorum was established)

Approval of Thursday, March 8, 2007 Agenda

Motion: Michael Stanton
Second: Marty Mondragon
No Discussion
Action: Passed by voice vote

The minutes were reviewed. The Chair decided to approve the November 9, 2007 minutes at the next meeting. Quorum changes to the amended WCCNM Bylaws were discussed.

Tab 1. Approval of Minutes, Youth Council: November 9, 2006

Tab 2. Monthly Expenditure Report - by Jan Borchardt

- Jan Borchardt discussed the Youth Provider expenditure reports for the month ending February 28, 2007.
- The Youth Services Program Operator expenditures for the year-to-date were at fifty-one percent, which is on target.
- Thirty five percent of expenditures were on YDI participant services. Additional youth program funds can be carried over to the next program year.
- The PY06 Summer Work Academy will have a total of one hundred thirty-four and eighty-four dollars (\$134,084) for start-up.

Questions and Comments Followed

(Due to lack of quorum, meeting consisted of Discussion Items only)

FINAL ACTION ITEMS

(The 2007 Youth Summer Work Academy Memorandums of Understanding were presented to the Youth Council and discussed. Tab 3 will be an action item for the April 12, 2007 agenda.)

Tab 3. Approval of 2007 Youth Summer Work Academy Memorandums of Understanding – Background by Jerilynn Sans

- Jerilynn Sans presented the boilerplate Memorandums of Understanding (MOU) for the operation of a Summer Work Academy (SWA) in Bernalillo, Sandoval Torrance and Valencia counties.
- The PY03 SWA is organized to bridge youth's transition from high school to postsecondary education and/or the workplace.
- Each county will be responsible for administering the programs for their respective areas.
- Funding for the Summer Work Academy will remain contingent upon statewide monetary support from the legislature.
- Ms. Sans requested that members review the boilerplate language of the MOU and provider her with any questions/feedback before the next Youth Council meeting.

Questions and Comments Followed

INFORMATION AND DISCUSSION ITEMS

Tab 4. Update on Model One-Stop Status - By Jerilynn Sans

- Ms. Sans stated that approval was granted to lease the building on San Mateo and Central for the Bernalillo County Model Business and Career Center.
- Weekly meetings have been held with staff of the Business and Career Center to create an integrated center geared toward employment.
- Ms. Sans presented the Site Manager's Report and discussed the accomplishments to date and current tasks we are working on.
- Several of our Partners will be housed in the Model Business and Career Center.

Questions and Comments Followed

Tab 4. Youth Service Provider Request for Proposal - By Jerilynn Sans

- Jerilynn Sans stated that the Youth Service Provider Request for Proposal (RFP) is currently being developed.
- A committee has been coordinated for the oversight and development of the Youth Service Provider RFP.
- The RFP will be released in April 2007 and a contractor will be chosen by July 1, 2007.

Discussion and Comments Followed

REPORTS

- **Administrative Reports**

- Ramona Chavez stated that monitoring letters will be sent to the WIA contractors by next week.
- The on-site monitoring is anticipated to take place in April 2007.

Discussion Followed

- **Public Comment** - None

Adjournment – 4:40pm

NOTES

Next Meeting:

Date: Thursday, April 12, 2007
Time: 4:00pm
Location: Mid-Region Council of Governments

Anyone requiring special accommodations please notify the MRCOG office at 247-1750 seven (7) days prior to the meeting.